

Student Leadership Role Description

DEPUTY LEAD STUDENT SUPPORTER

Role Purpose

- To assist with the representation and leading of the Student Supporter team around school, by demonstrating positive behaviours and acting as role models for all years.
- To work closely with students, supporting them with a variety of issues.

Key Responsibilities

- To assist in the leadership of the visual presence of the Student Supporter team. Working with them to look out for vulnerable students whilst ensuring that all students have a point of contact during PD sessions, breaks and lunches.
- To assist with the allocation of students to Student Supporters. *(For those who have requested support or students who have been referred to the Student Supporter team.)*
- To keep a record of all meetings they have with their allocated student, and to assist with the checking / tracking of team members and their records.
- To liaise / communicate possible student concerns with their tutor and or / their House Leader.
- To assist in the allocation of members of the team to specific PD groups.
- To conduct PD group visits to their allocated PD groups.
- To support Brookfield at school events *(such as parents evening, helping out with productions or extra-curricular events, academic tutorial, opening evenings /days etc).*
- To contribute to the effective running of the school, as directed by any staff member.
- To take responsibility as a role model for younger students and helping to ensure that the school is a safe and secure place for all students.
- To mentor younger students.
- To assist in the leading of Student Supporter team meetings and to attend scheduled Senior Student Leader meetings.

Expectations

- The Deputy Lead Student Supporter is expected to attend TWO professional training sessions. These will be completed in advance of the student starting the role. *(These sessions are completed after school and are provided by a local organisation.)*
- The Deputy Lead Student Supporter will need to have the ability to work productively with others, whilst using their initiative and originality to contribute to the positive ethos of the school.
- The Deputy Lead Student Supporter will need to be organised, responsible and enthusiastic and a great ambassador for the school.
- The Deputy Lead Student Supporter must maintain excellent behaviour, uniform, attendance and punctuality.
- The Deputy Lead Student Supporter must ensure that they check their school email on a regular basis for communications.

Should the Deputy Lead Student Supporter fail to meet any of the responsibilities or expectations on this document, they may have the role removed.