

Student Leadership Role Description

LEAD STUDENT SUPPORTER

Role Purpose

- To represent and lead the Student Supporter team around school, by demonstrating positive behaviours and acting as role models for all years.
- To work closely with students, supporting them with a variety of issues.

Key Responsibilities

- To lead the visual presence around school of Student Supports. Working with team to look out for vulnerable students whilst ensuring that all students have a point of contact during PD sessions, breaks and lunches.
- To oversee the allocation of students to Student Supporters. *(For those who have requested support or students who have been referred to the Student Supporter team.)*
- To keep a record of all meetings they have with their allocated student and to check that the team complete their records.
- To liaise / communicate possible student concerns with their tutor and or / their House Leader.
- To allocate members of the team to specific PD groups.
- To conduct PD group visits to their allocated PD groups.
- To support Brookfield at school events (such as parents evening, helping out with productions or extra-curricular events, academic tutorial, opening evenings /days etc).
- To contribute to the effective running of the school, as directed by any staff member.
- To take responsibility as role models for younger students and helping to ensure that the school is a safe and secure place for all students.
- To mentor younger students.
- To lead the Student Supporter team meetings and to attend scheduled Senior Student Leader meetings

Expectations

- The Lead Student Supporter is expected to attend TWO professional training sessions. These will be completed in advance of the student starting the role. *(These sessions are completed after school and are provided by a local organisation)*
- The Lead Student Supporter will need to have the ability to work productively with others, whilst using their initiative and originality to contribute to the positive ethos of the school.
- The Lead Student Supporter will need to be organised, responsible and enthusiastic and a great ambassador for the school.
- The Lead Student Supporter must maintain excellent behaviour, uniform, attendance and punctuality.
- The Lead Student Supporter must ensure that they check their school email on a regular basis for communications.

Should the Lead Student Supporter fail to meet any of the responsibilities or expectations on this document, they may have the role removed.