

Student Leadership Role Description

DEPUTY HEAD BOY / HEAD GIRL

Role Purpose

- To Share a passion and commitment for Brookfield School.
- To be the link between the student body, staff, governors and other stakeholders of the school.
- To deputise for the Head Girl / Head Boy as required.
- To assist with the leading of the School Prefect team and the student body of Brookfield School, by demonstrating positive behaviours and acting as role models for all years.

Key Responsibilities

- To assist in the leading and managing of the various initiatives / schemes to enhance the school experience for students.
- To assist in the delivery of presentations to staff, parents, students, prospective parents and students and governors.
- To support the school at events (such as parents evening, helping out with productions or extra-curricular events, academic tutorial, opening evenings /days etc).
- To attend Year 12 Presentation Evening.
- To contribute to the effective running of the school, as directed by any staff member.
- To assist in the creation and management of the prefect rota.
- To conduct break/lunch duties as per the agreed rota
- To take responsibility as a role models for younger students and helping to ensure that the school is a safe and secure place for all students.
- To lead PD sessions and model activities as directed by staff members.
- To mentor younger students.
- To attend to scheduled meetings, including senior student leader meetings, prefect meetings, governor meeting and staff meeting as and when required.

Expectations

- Senior Student Leaders will need to have the ability to work productively with others, whilst using their initiative and originality to contribute to the positive ethos of the school.
- They will need to be organised, responsible, enthusiastic, and a great ambassador for the school.
- They must maintain excellent behaviour, uniform, attendance and punctuality.
- They must ensure that they check their school email on a regular basis for communications.

Should the Deputy Head Girl / Boy fail to meet any of the responsibilities or expectations on this document, they may have the role removed.